

VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-16-36
Position Title:	S4/90A00
Date of Announcement:	27 October 2016
Closing Date:	26 November 2016
Duty Location & Unit:	HHC 572 nd BEB 86 th BDE 2143 Post Road, Rutland, VT 05701
Grade, MOS & Para/lin:	CPT/ O3 90A00 106/01
Period of Tour:	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5.
Selecting Official:	CPT Jason Beams, 802-338-4088, jason.d.beams.mil@mail.mil
Human Resources Office Point of Contact and Address:	1SG Patrick Creamer, 802-338-3346, Patrick.j.creamer.mil@mail.mil 789 Vermont National Guard Rd Green Mountain Armory; Room 234 Colchester, Vermont 05446-3099
Area of Consideration:	All Members of The Vermont Army National Guard and All Those Eligible To Become Members. (Applicants must currently hold the rank of 1LT(P) thru CPT.)
PCS Authorized:	YES (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18 Table 2-1. This includes a passing APFT and Height/Weight within 12 months of ad closing date (Current AGR and FTNGD-OS must be within 8 months).
- Before being accessed into the AGR program, Soldiers must successfully complete a physical IAW NGVT-HRO-AGR (2016-01), NGR 600-5 and AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty by the AGR office.
- Personnel must be eligible for a “SECRET” Security clearance upon entry into the AGR program. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s AGR tour.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- Applicants must currently hold the rank of 1LT promotable (who meet minimum requirements for promotion to CPT) through CPT.

Duties and Responsibilities:

- The primary purpose of this position is to serve as S4 for HHC 572nd BEB, 86th IBCT (MTN).
- Responsible for the sustainment of units assigned to 572nd BEB 86th IBCT (MTN).
- Property Book Officer for the Headquarters and subordinate units with special emphasis on property management and accountability. Overall chief of maintenance. Responsible to ensure elimination of waste, fraud, abuse, and mismanagement and accountability.
- Advises the Commander and prepares staff estimates that ensure the logistics status and logistical support required is available for current and future operations. These operations include real world deployments and training to prepare for deployments (Annual Training and IDT).
- Assists the Commander in planning, organizing, and directing of the logistical and supply service of the Brigade to include supply management, equipment management, transportation and supply administration. Reviews, analyzes, and interprets supply directives and procedural instructions received from higher headquarters and formulates or recommends operating procedures as necessary to render the best possible support to the command and supported units.
- Performs supervisory functions and assists in the implementation of personnel management in equal employment, merit promotion, career development, performance management, counseling, incentive awards, etc. Initiates formal requests for S4 section personnel actions and selection of subordinates. Plans work schedules and makes assignments to subordinates.
- Attends all unit training assemblies, additional training assemblies and AT periods. Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support unit activities

- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Applicants who are currently AGR may apply without advertised AOC, but must become qualified within 24 months.
- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.
- **Applicants who are flagged for any reason will not be considered for AGR tours.**

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist. Please do not submit applications in binders or stapled together.
- Applications without all required supporting documents will not be considered. Applications received after 1600 on the closing date will not be considered. Original packets will not be returned once they are received by the AGR Office.
- US Government postage and envelopes may not be used for submitting applications.
- **Emailed applications will not be accepted.**

Miscellaneous:

- Position is vice CPT Enriquez

**Submit Applications (with attached checklist) to:
Human Resources Office
AGR Section, Room 234
789 Vermont National Guard Road
Colchester, VT 05446-3099**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (last, first): _____ Rank: _____ SSN: _____

Contact Phone #: _____ Email: _____

Mailing Address: _____

Current Status: M-DAY / FTNGD-OS / AGR / TECH / AC / USAR— (CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature. Hyperlink: http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm)
2. _____ Photo copy of Driver's License.
3. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code.
4. _____ NGB Form 23B Retirement Points History Statement (If a member of the National Guard)
5. _____ Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. Report must show worldwide deployability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR.
6. _____ Certified Officer Record Brief (ORB).
7. _____ DA Form 705 (APFT). Must be within 8 months if AGR or FTNGD-OS, or within one (1) year if M-day IAW AR 350-1, para 1-24. If applicable, submit DA Form 5500-R/5501-R.
8. _____ Full length photograph in Class "A" or ASU taken within the last 12 months.
9. _____ Copy of last five NCOERS. If newly promoted E5, letters of recommendation are encouraged but not required.
10. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
11. _____ Memorandum of explanation for missing documentation (if applicable).